

**POST FIELD TRAINING PROGRAM (FTP)  
OR POLICE TRAINING PROGRAM (PTP) APPROVAL CHECKLIST**

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For POST-Approved FTP/PTP Application [Form 2-229](#)

**GENERAL INFORMATION**

1. AGENCY		2. AGENCY NUMBER	3. AGENCY TYPE
4. NAME OF AGENCY HEAD		5. TITLE/RANK	6. PHONE ( ) EXT
7. NAME OF FTP OR PTP SAC		8. TITLE/RANK	9. PHONE ( ) EXT

**NOTE: Provide page numbers where indicated to identify the following material in your submitted training manual.**

**PART A. PROGRAM INFORMATION**

**IDENTIFY PROGRAM:**  FTP (*Field Training Program*) **VERIFY APPLICATION** [FORM 2-229](#) (*submit current form*)  
 PTP (*Police Training Program*)  Application is complete and signed by Chief or Sheriff

CERTIFICATION – FTP	Page #	CERTIFICATION – PTP	Page #
<input type="checkbox"/> POST-Certified FTO Basic Course .....	_____	<input type="checkbox"/> POST-Certified PTO Basic Course .....	_____
<input type="checkbox"/> POST Basic Certificate .....	_____	<input type="checkbox"/> POST Basic Certificate .....	_____
<input type="checkbox"/> One Year Patrol Experience .....	_____	<input type="checkbox"/> One Year Patrol Experience .....	_____
<input type="checkbox"/> Agency-specific Selection Process .....	_____	<input type="checkbox"/> Agency-specific Selection Process .....	_____

**NUMBER OF PROGRAM WEEKS** .....

*Minimum Requirement: FTP = 10 Weeks / PTP = 15 Weeks* Total Weeks Completed: \_\_\_\_\_

**PERSONNEL TRAINING** (*Compliance with POST [Regulation 1004](#)*)

POST-Certified FTO Update Course.....  POST-Certified PTO Update Course.....  
 Supervisor/Administrator/Coordinator (SAC) Course (*applies to both FTP and PTP*).....

**PART B. EVALUATION FORMS / REPORTS / GUIDELINES**

**FTP: Daily Observation Reports (DOR)** .....

*Format:*  Numeric Rating Scale  NICS Rating Scale (Descriptive)  
*With:*  Trainee Signature  
 FTO Signature **AND**  
 FTP SAC Signature **OR** Supervisor's Weekly Report

**PTP: Daily Training Notes AND** .....

**Weekly Training Progress Reports** .....

*With:*  Trainee Signature  PTO **AND** SAC Signatures.....

*Applies to FTP ONLY:*

**Standardized Evaluation Guidelines (SEGs)** .....

*With:*  Behavior Ratings and Narrative Descriptions

*Applies to both FTP and PTP:*

**Training Officer Critique Form**.....  
 **Training Program Critique Form** .....

**Completion Record AND Competency Attestation Form** .....

**PART C. STRUCTURED LEARNING CONTENT** (*Applies to both FTP and PTP*)

**AGENCY ORIENTATION/DEPARTMENT POLICIES**

Firearms Qualification (including Shotgun).....  
 Arrest and Control Techniques .....

Impact Weapons Qualification .....

Department Policies/General Orders .....

Support Services.....

**OFFICER SAFETY**

Contact and Cover .....

Officer Survival.....

**ETHICS**.....

**USE OF FORCE**

Legal/Ethical Issues .....

Force Options .....

**PATROL VEHICLE OPERATIONS**

Patrol Vehicle Inspections .....

Patrol Vehicle Operations Safety .....

Situation-Appropriate, Focused, Educated (SAFE) Driving.....

Use of Seatbelts and Tactical Seatbelt Removal (if allowed per agency policy) – Enter "N/A" if not allowed.....

Emergency Vehicle Operations/Pursuits.....

Vehicle Operations Liability .....

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**PART C. STRUCTURED LEARNING CONTENT** *(Applies to both FTP and PTP) continued*

	Page #		Page #
<input type="checkbox"/> <b>COMMUNITY RELATIONS/PROFESSIONAL DEMEANOR</b>		<input type="checkbox"/> <b>PATROL PROCEDURES</b>	
<input type="radio"/> Community Relations and Service.....	_____	<input type="radio"/> Police Patrol Techniques.....	_____
<input type="radio"/> Professional Demeanor and Communications .....	_____	<input type="radio"/> Pedestrian Stops.....	_____
<input type="radio"/> Cultural Diversity.....	_____	<input type="radio"/> Searching Persons/Vehicles/Buildings.....	_____
<input type="radio"/> Racial Profiling.....	_____	<input type="radio"/> Vehicle Stops.....	_____
<input type="radio"/> Crime Prevention.....	_____	<input type="radio"/> Felony/High-Risk Vehicle Stops.....	_____
<input type="radio"/> Community-Oriented/Problem-Oriented Policing (COP/POP).....	_____	<input type="radio"/> Handling Crimes in Progress.....	_____
<input type="checkbox"/> <b>RADIO COMMUNICATION SYSTEMS</b>		<input type="radio"/> Domestic Violence.....	_____
<input type="radio"/> Radio Communications.....	_____	<input type="radio"/> Hate Crimes.....	_____
<input type="radio"/> Information Systems/Telecommunications.....	_____	<input type="radio"/> Gang Awareness.....	_____
<input type="checkbox"/> <b>LEADERSHIP</b> .....	_____	<input type="radio"/> Missing Persons.....	_____
<input type="checkbox"/> <b>CALIFORNIA CODES AND LAWS</b>		<input type="radio"/> Crowd Control/Riots.....	_____
<input type="radio"/> Criminal Law.....	_____	<input type="radio"/> Protests/Demonstrations.....	_____
<input type="radio"/> Probable Cause.....	_____	<input type="checkbox"/> <b>INVESTIGATIONS/EVIDENCE</b>	
<input type="radio"/> Laws of Arrest.....	_____	<input type="radio"/> Interviewing.....	_____
<input type="radio"/> Juvenile Law and Procedure.....	_____	<input type="radio"/> Investigations.....	_____
<input type="radio"/> Additional Laws (ABC/Probation/Parole).....	_____	<input type="radio"/> Evidence Collection/Preservation.....	_____
<input type="checkbox"/> <b>SEARCH AND SEIZURE</b>		<input type="radio"/> Subpoenas.....	_____
<input type="radio"/> Search Concepts.....	_____	<input type="radio"/> Courtroom Testimony.....	_____
<input type="radio"/> Seizure Concepts.....	_____	<input type="checkbox"/> <b>TACTICAL COMMUNICATION/CONFLICT RESOLUTION</b>	
<input type="radio"/> Warrants.....	_____	<input type="radio"/> Tactical Communication.....	_____
<input type="checkbox"/> <b>REPORT WRITING REQUIREMENTS</b>		<input type="radio"/> Handling Disputes (General).....	_____
<input type="radio"/> Field Notes/Notebook.....	_____	<input type="radio"/> Civil Disputes (Landlord-Tenant, Labor, and Repossessions).....	_____
<input type="radio"/> Report Writing.....	_____	<input type="checkbox"/> <b>TRAFFIC</b>	
<input type="checkbox"/> <b>CONTROL OF PERSONS/PRISONERS/MENTALLY ILL</b>		<input type="radio"/> Vehicle Code.....	_____
<input type="radio"/> Control/Searching Persons.....	_____	<input type="radio"/> Impounding/Storing Vehicles.....	_____
<input type="radio"/> Handcuffing.....	_____	<input type="radio"/> Vehicle Collisions.....	_____
<input type="radio"/> Legal Responsibilities/Requirements with Prisoners.....	_____	<input type="radio"/> D.U.I. ....	_____
<input type="radio"/> Transporting Prisoners.....	_____	<input type="checkbox"/> <b>SELF-INITIATED ACTIVITY</b>	
<input type="radio"/> Booking Prisoners.....	_____	<input type="radio"/> Vehicle/Pedestrian Stops.....	_____
<input type="radio"/> Persons with Disabilities.....	_____	<input type="radio"/> Directed Patrol.....	_____
<input type="radio"/> Mental Illness.....	_____	<input type="radio"/> Arrests.....	_____

**PART D. SUPPORTING DOCUMENTS**

The following copies of documents related to your **FTP/PTP** and **Personnel** are included:

- FTP Guide:**    POST format    Agency-specific format  
 **PTP Guide:**    POST format    Agency-specific format

*Applies to both FTP and PTP:*

- General Orders**       **Agency Policies and Procedures**

**PART E. POST REVIEW AND APPROVAL STATUS** *(FOR POST USE ONLY Please print clearly)*

Date Reviewed:	POST Staff:	Signature
<input type="checkbox"/> <b>APPROVAL LETTER SENT</b>	Date Notified:	▶
Date Reviewed:	POST Staff:	Signature
<input type="checkbox"/> <b>DENIAL LETTER SENT</b>	Date Notified:	▶