

PRINT

RESET

**INSTRUCTIONS AND QUALIFICATIONS**

- **WHO MAY ATTEND:** The Executive Development Course (EDC) is designed for department heads and their executive staff. An officer who will be appointed **within 12 months** to a department head or executive position may attend this course, *provided the officer has successfully completed the POST Management Course* (requirements for the EDC are set forth in [PAM Section D-5](#)).
- **WAIVER:** The POST Executive Director may waive the Management Course prerequisite for a **chief executive** who has completed training comparable to a POST Management Course (refer to [PAM Section D-15](#) for information on the prerequisite waiver process).
- **ATTENDANCE:** Preference is given to department heads (police chiefs and sheriffs), followed by executive command staff. Officers in middle management (typically third-level lieutenants and commanders) require department head authorization. Attendance will not be confirmed until **30 days** prior to class start date.
- **APPLYING:** Please complete all information requested.  
**If a signature is required (see below)**, please sign and FAX a copy of this application to **(916) 227-0195**.  
**If a signature is NOT required**, please EMAIL the completed form to [EDCApps@post.ca.gov](mailto:EDCApps@post.ca.gov).
- **QUESTIONS:** Please contact the Management Counseling/Leadership Development ([MCLD](#)) Bureau at (916) 227-2800.

**SECTION 1: APPLICANT IDENTIFICATION**

1. APPLICANT NAME (Last, First, MI)		2. POST I.D. NUMBER	3. DATE SUBMITTED
4. PRESENT RANK		5. AGENCY NAME	
6. AGENCY ADDRESS			
Street:		City:	Zip:
7. CONTACT PHONE NUMBER (     )		8. CONTACT EMAIL ADDRESS	
Ext:			

**SECTION 2: COURSE INFORMATION**

9. SESSION REQUESTED	10. ALTERNATE SESSION
11. POST MANAGEMENT COURSE COMPLETED	
YES    NO    If YES, date completed:	
12. WAIVER REQUEST	
<b>NOTE: If you received comparable training, you must contact your <a href="#">POST Regional Representative</a> prior to submitting this application.</b>	

**SECTION 3: AUTHORIZATION**

*Lieutenants and Commanders (below second in command) require department head authorization.  
Unsigned applications will not be processed.*

13. DEPARTMENT HEAD (PRINT FULL NAME)	14. TITLE
---------------------------------------	-----------

Signature ►

Date